

**Emsworth Forum  
Emsworth Community Centre  
North Street  
Emsworth  
Hants  
PO10 7DD  
[www.emsworthforum.com](http://www.emsworthforum.com)**

Cllr Tony Briggs, Leader  
Havant Borough Council  
Public Service Plaza  
Civic Centre Road  
Havant  
PO9 2AX

Dear Cllr Briggs

**Re. Application for Emsworth to be Designated as a Neighbourhood Area and for the Emsworth Forum to be Approved as the Relevant Body to prepare a Neighbourhood Plan for Emsworth**

As the Localism Act 2011 provides, the Emsworth Forum is hereby applying to Havant Borough Council

1. for designation of Emsworth as a Neighbourhood Forum Area in accordance with regulation 5 of Part 2 of the Neighbourhood Planning (General) Regulations 2012. We attach with this letter a map which identifies the area to which the application relates as Schedule A. We also attach Schedule B, a statement explaining why this area is considered to be appropriate to be designated as a neighbourhood area. Schedule C is a statement explaining why the Emsworth Forum is a relevant body for the purposes of section 61G of the 1990 Town and Country Planning Act.
2. We also request that the Emsworth Forum be approved by Havant Borough Council as a Neighbourhood Forum to prepare a Neighbourhood Plan for the Emsworth Area under Regulation 8 of Part 3 of the Neighbourhood Planning (General) Regulations 2012. In accordance with these regulations
  - a. Our name will be the Emsworth Forum. Where appropriate this may be abbreviated to the Forum or EF.
  - b. We attach our Constitution under Schedule D
  - c. The name of the area to be designated is Emsworth and Schedule A is a map which identifies the area.
  - d. The contact details to be made public under regulation 9 and 10 are those of the Forum Chair and Secretary under Schedule E

- e. Schedule C is a statement which explains how the proposed neighbourhood forum meets the conditions contained in section 61F (5) of the 1990 Town & Country Planning Act
  - f. We have sent under separate cover to Adele Maher a confidential list not for publication of our founding members which are more than the 21 individuals required. The list includes the addresses of members which are distributed across the proposed area of the Forum.
3. Also attached, as schedule F, are the minutes of the meeting of the Forum Steering Committee on 15<sup>th</sup> January 2014 at which the decision to make this application for Neighbourhood Forum status to the Planning Authority was taken.
  4. Schedule G is a summary listing the conditions required under Section 61F (5) of the 1990 Town and Country Planning Act and detailing the manner in which the proposed Emsworth Forum meets each of those conditions.
  5. We also attach copies of the Resident and Group Membership Forms and the latest version of a Question and Answer document we are currently using.

Once we have received our designation we look forward to working closely with the Council in producing a Neighbourhood Plan that ensures local people get the right kind of development for Emsworth, while being in general conformity with the strategic policies of HBC's Local Plan.

We trust that this application will meet with the Council's approval and that you can proceed with it once you have satisfied the various regulatory requirements that HBC must meet, including a public consultation and decision by the Full Council. We have been working closely with your Officers in planning the establishment of the Forum, and would be pleased to assist you and your colleagues as appropriate to enable you to reach your decision.

We look forward very much to hearing from you.

Yours sincerely

Stephanie Elsy  
Emsworth Forum Chair

Cc

Sandy Hopkins, Chief Executive  
Julia Potter, Head of Planning  
Adele Maher, Planning Policy and Urban Design Team Leader  
Emsworth Ward Councillors